

How to get the most from *Politics* Trove

Below are some of our top tips to get you started using Politics Trove and discover the wealth of knowledge at your fingertips.

1 Seeing the titles in your collection

Once logged in to Politics Trove there are a couple of ways you can see the titles you have in your subscription. You can select 'Show titles in my subscription' on the left-hand side of the homepage or, when searching or all titles or in subject areas, ensure the 'Unlocked' option with the green padlock is selected under 'Availability' on the left-hand side of the page.

By Availability

- Unlocked
- Free
- Restricted

Submit

2 Creating a personal profile

By creating a personal profile you will be able to keep track of your annotations, saved searches, notes, and more. To create a personal profile, simply click 'Create' in the top right corner of the screen and follow the instructions.

Personal Profile: [Sign in](#) or [Create](#)

All your saved work will then be kept in the 'My Work' section of your profile.

Welcome, [Laura Brown](#) [My Work](#) [Sign Out](#)

3 Annotating and highlighting text

Like a physical book, Politics Trove allows you to highlight and annotate text. Whenever you come across something you wish to annotate, highlight the section and select 'Annotate'. Type in your notes to the box that appears and select save. The text will remain highlighted and your notes will appear whenever you read this section. You can review all of your annotations and highlighted sections in the 'My Work' section of your personal profile. Here you can also edit, export, or share them with other users.

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4 Using the citation tool

Our inbuilt citation tool helps you accurately reference Politics Trove content in your work. To cite something select the citation icon at the top of the page and choose your preferred citation style.



You can then download the citation as a word document or send it to a referencing management system. You can also cite sections of text you have highlighted or annotated from the 'My Work' section of your personal profile.

5 Saving your searches

The search function is a powerful tool in Politics Trove. You may search across all titles you have access to, a subject area, a particular title, or within any search results. These searches can be saved so you can return to them for quick reference or more in-depth study. Whenever you want to save a search, click the save icon at the top right hand side of the search results.



Once saved, these can be viewed on the drop down under 'My Searches' or in the 'My Work' section of your personal profile.

Diverse perspectives, broader horizons.

Politics Trove

Politics Trove interface showing search results for 'Politics'. The page includes navigation links (About, Contact Us, Access Code, Purchasing a Collection), the title 'Politics Trove', and search results for 'Politics' by Peter Ferdinand, Robert Garner, and Stephanie. The abstract describes the book's approach to political studies, and the bibliographic information includes the publisher (Oxford University Press) and ISBN (9780198767983).